**Proposal for Program Presentation to ICF Pittsburgh**

*Please provide the following information on this (or an attached) word form. The information will be used to apply for continuing education credits from the International Coach Federation and to market the program via the ICF Pittsburgh website and social media. Thank you!*

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| --- | --- | --- | --- |
| **Title of the Program or Conversation** |  | | |
| **Primary speaker’s name** |  | | |
| **Primary speaker’s phone & Email** |  | | |
| **Website for Primary Speaker**  **(Or LinkedIn URL site)** |  | | |
| **ICF Credential status of the speaker**  (Place x by one which applies) | ACC  PCC  MCC | | Currently pursuing credential  Not currently pursuing an ICF credential |
| **Has this speaker presented for the ICF in the past? (Yes/No):** If yes, please provide details**.** |  | | |
| **Proposed program date, program length & program time.** | Proposed Program Month/Day(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Duration: \_\_\_ 1 hr. \_\_\_\_ 1.5 hrs. \_\_\_\_2 hrs. \_\_\_\_3 hrs.  3+hrs. \_\_\_ Proposed Start time- End time: | | |
| **Program Format**  \* Education or Panel event- CEU focused event.  \* \*Collaborative Conversation –Member led. Flexible agenda. | \_\_\_\_In Person: Education or Panel \* \_\_\_\_ Virtual: Education or Panel  \_\_\_\_In Person: Collaborative Conv.\* \_\_\_\_ Virtual: Collaborative Conv. | | |
| **Learning Objectives:** List 3-5 primary learning objectives / expected outcomes. These will be listed in the program description. |  | | |
| **Presentation or Program Summary (200 words)**  Design an innovative and engaging summary that accurately describes the program. The program should meet the needs of both newer and advanced coaches. The ideal program balance is 50% audience participation and 50% presentation. CAN BE ATTACHED OR PASTED |  | | |
| **Speaker(s) Bio (Word) & Headshot (in JPG format)** | Please attach. If you have a recent bio & headshot on file with ICF Pgh, shall we use it? | | |
| **ICF CEU CREDIT ASSIGNMENTS**  **The educational program will directly relate to the ICF Core Competencies and/or Resource Development.**  Please enter an “X” next to percentages below. Core Competencies include coaching skills, ethics instruction & applying technical skills. Resource development includes personal development, coaching assessments or tools, business building  Core Competencies \_\_\_\_25% \_\_\_\_\_50% \_\_\_\_\_75% \_\_\_\_\_100%  Resource Development \_\_\_\_25% \_\_\_\_\_50% \_\_\_\_\_75% \_\_\_\_\_100% | | | |
| FOR MORE INFORMATION, Please reference the ICF web site for specific details about these competencies. <https://coachfederation.org/app/uploads/2017/12/CoreCompetencies.pdf> | | | |
| **Core Competencies:** Please indicate which of the ICF Core Competencies will be addressed in your presentation. | | | | |
| * Meet Ethical Guidelines & Professional Standards | | | * Direct Communication | |
| * Establishing the Coaching Agreement | | | * Creating Awareness | |
| * Establishing Trust & Intimacy with the Client | | | * Designing Actions | |
| * Coaching Presence | | | * Planning & Goal Setting | |
| * Actively Listening | | | * Managing Progress & Accountability | |
| * Powerful Questioning | | |  | |